

## OTTER LAKE POLICY

1. Campsites and RV spots are strictly on a first come first serve basis; you must have RV or tent with you. Full payment is due at time of check-in. After hour payments can be made at the fee station across from the Otter Lake Boathouse. Cabin rental(s) can be made 30 days in advance and must be paid in full at time of reservation.
2. Camping fees are per spot, per night:
  - Tent Sites: \$15 plus \$5 for each additional tent (max 4)
  - RV Sites: \$20
  - Cabins: \$40 - \$60 (depending on location & amenities)
3. Cabin check-in time is 3 p.m. - 6:30 p.m. Check out time is 1 p.m. Quiet time is from 11 p.m. - 7 a.m. please keep generators turned off and noise to a minimum during these hours.
4. Customers are responsible for any and/or all damage above normal wear and tear.
5. Pets are welcome at Otter Lake so long as they are leashed and picked up after. Pets are allowed in pet friendly cabins but cannot be left unattended.
6. The dumping station is located at Black Spruce Campground on Otter Lake Road.
7. Fires are only authorized in fire rings, BBQ grills, personal grills and burners. Call 267-5020 for burn ban status. Wood bundles may be purchased at the boathouse during normal business hours.
8. The following items may NOT be burned: items that give off noxious fumes, glass, metal, and wood with nails. Customers may not leave fire unattended and are required to put fire out completely after use.
9. The use of any weapon is prohibited at Otter Lake and all campgrounds on JBER.
10. Please do not disturb any of the natural resources of JBER. This includes, but not limited to stripping bark, cutting limbs, chopping trees, etc.
11. Seeing wildlife is a common occurrence keep your distance and be respectful. For assistance, call JBER Wildlife 552-3421. Practice leave no trace principles, pack out what you pack in, do not leave food out.
12. The I-Sportsman recreational access pass is required for activities like fishing, boating, and sightseeing on JBER. Sign up at [jber.isportsman.net](http://jber.isportsman.net) and make sure to have your Alaska State fishing license on hand if fishing.
13. Adults must accompany persons under the age of 18.
14. Swimming is prohibited in all lakes on JBER.
15. Life jackets must be worn on all watercrafts. Youth under 10 years of age must wear life jackets on the boat dock.
16. Consumption of alcohol while renting a watercraft at Otter Lake is prohibited.
17. Otter Lake is a family-oriented recreation area, NOT a party location. Please be respectful.
18. Cancellations/changes must be made at least 10 days prior to the reservation for a full refund.  
Cancellations/changes made 9 - 6 days prior to the rental will receive a refund equal to 50% of the rental fee. Cancellations/changes 5 days prior will receive no refund. The only exception is emergency military duty or a doctor's note. Cancellations applied to any portion of a reservation made over a holiday weekend (Memorial Day, 4th of July, or Labor Day) will result in the entire reservation being cancelled. You must wait a minimum of 24 hours before making reservation for the exact item.
19. Inquiries concerning the operation of Otter Lake may be directed to the onsite supervisor at 854-1734.

**Cabin Cleaning:** Customers are required to wipe down all surfaces, sweep floors, take out trash, and remove all personal belongings. If the cabin is not clean, you will be given the option to come back and clean or be charged an additional night's fee.

**Kate Thompson**  
**Otter Lake Manager**

