

MEMORANDUM FOR 773 FSS/CL
673 ABW/JA
673 MSG/CC
IN TURN

FROM: _____

SUBJECT: Request for Insurance Waiver

1. The _____ is formally established as a private organization (PO). The purpose of this PO is to (_____).
2. Due to the nature and low liability risk of planned activities, the _____ requests a waiver of the liability requirements with the understanding that, should any activity require insurance coverage, we will obtain it at our expense. Furthermore, insurance for special activities involving members of the general public, or which are potentially hazardous, will be obtained commensurate with the risk involved.
3. Please contact me with any questions you may have at _____.

President, _____

1st Ind, 673 ABW/JA

MEMORANDUM FOR _____

I do/do not find the insurance waiver legally sufficient. I recommend approval/disapproval. A legal review is/is not attached.

Assistant Staff Judge Advocate

2d Ind to (Name of Private Organization), (Date of memo), Request for Insurance Waiver 673

MSG/CC

MEMORANDUM FOR (Name of Private Organization) Approved/

Disapproved

In accordance with AFI 34-223, Private Organization (PO) Program, 13 December, 2018, Para 10.15, please be advised that you may be required to obtain liability insurance for specific events that involve greater risk of injury or damage.

ERIK N. DUNN, Colonel, USAF
Commander, 673d Mission Support Group