



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS, 673D AIR BASE WING
JOINT BASE ELMENDORF-RICHARDSON, ALASKA**

18 October 2018

MEMORANDUM FOR ALL USERS OF JBER FITNESS CENTERS

FROM: 673 FSS/CC

SUBJECT: Risk Management (RM) Assessment--"24/7" Fitness Access Operations

1. The Air Force Fitness Access program, commonly referred to as "24/7 Fitness", is primarily intended to provide 24-hour Fitness Center access at installations with a high number of military shift workers, in order to support physical fitness for mission readiness. IAW AFI 34-266, Installation Commanders or designee must conduct an ORM assessment to determine if access will be restricted to specific activity areas. The ORM assessment will be filed at each fitness center.
2. A Risk Management (RM) Assessment was conducted IAW AFI 90-802, Risk Management, for unsupervised facility usage at Buckner and Elmendorf Fitness Centers. The overall risk level of having unsupervised fitness center operations is *Medium* with mitigation. Procedures and measures will be implemented to mitigate risks IAW this assessment. Risk probabilities are considered unlikely to likely and potential catastrophic impacts cannot be overlooked. Some impacts to fitness operations may occur, due to personnel injuries or damage to the facility. However, with the identified hazards, a mishap presents *Low* impact to the mission. Based solely on the risk assessment and with deference to perceived benefits, the subject matter expert team recommends acceptance of associated risks for unsupervised fitness center operations at both locations if all the mitigation measures are utilized.
3. Risk Management dictates that acceptance of potential risk must be weighed against anticipated benefits of unsupervised fitness center operations. Unsupervised hours of operation pose an overall *High* risk (*Medium* with all mitigation measures). Weighing the risk of unsupervised fitness hours against the benefit to customer fitness by providing hours of operation that exceed the availability of manning, the *Medium* risk with all mitigation measures meets the proper level of the "risk versus benefit" standard for sound ORM practice.
4. Providing access to the fitness centers when unsupervised will allow authorized patrons 24/7 access. Rationale for allowing access during unsupervised hours:
 - a. Establishment of a Statement of Understanding (SOU) and procedures to be followed by users of the facility during unstaffed operating hours (accessible at jberlife.com).
 - b. Ability to mitigate the hazards and risks associated with use during unstaffed operating hours.
 - c. Expanding the Installation Fitness program, to include operating during unstaffed hours, provides an invaluable service to personnel unable to access the fitness centers during staffed operating hours.
 - d. The Air Force A1 Enterprise has fully demonstrated the ability to safely operate unsupervised fitness centers at many other Air Force installations and Air Force-led installations.
5. The POC for this action is Mr. Steven Ray, 673 FSS/FSVS at 384-3273.

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