

# NAF Jobs

## Join the Team!

### Creating An Account

- Log-on to: [www.nafjobs.org](http://www.nafjobs.org)
- Click LOGIN/REGISTER
  - New Users Select: Click here to Register.
- Complete the requested fields:
  - User Name
  - Password (*must be 9 characters long, have a number, and a special character*)
  - Confirm Password
  - E-mail Address
  - Security Question
  - Security Answer
- Once completed select Create User.
- The website will prompt you to select Click "Continue" to complete your profile in order to apply for jobs.
- If you're locked out or forget your password, contact the Human Resource Office to reset your password.



### How to Apply for Jobs

- Select the drop down under the NAF Jobs tab at the top of the page to select the base or location you are interested in working at and click GO.
- A list of all of the current job vacancies will appear below.
- Make sure your location shows: Joint Base Elmendorf-Richardson
- To view a job announcement you'll click View.
- Once you find a job you're interested in applying for click Apply.
- If you are able to claim a preference, select one. Otherwise read the certification, and select "I agree, Post Application".

Job Number	Title	Base	Organization	Pay Grade	Close Date	Actions
10-10	OSI and Youth Program Assistant	Joint Base Elmendorf-Richardson	OSI Development	12 GS-05 (12)	9/30/2012	View
9766	Lead Reception Assistant	Joint Base Elmendorf-Richardson	Self Course	\$10.01-10.04 (10)	9/30/2012	View
9765	Customer Worker	Joint Base Elmendorf-Richardson	Customer	\$10.01-10.04 (10)	9/30/2012	View
9764	Customer Worker	Joint Base Elmendorf-Richardson	Customer	\$10.01-10.04 (10)	Open and Paid	View
9763	Lead Reception Assistant	Joint Base Elmendorf-Richardson	Self Course	\$10.01-10.04 (10)	9/30/2012	View
10-01	Inventory Management Assistant/Planner	Joint Base Elmendorf-Richardson	Logistics	25 GS-07 (25)	9/30/2012	View
10-02	Customer Worker	Joint Base Elmendorf-Richardson	Logistics	\$9.01-9.04 (9)	9/30/2012	View